



All Saints CE (VC) First School, Busy Bees Nursery & Kingfisher Club

Policy on Mobile Phones in School

Date adopted: October 2016

By: Full GB

Reviewed: October 2018

Reviewed: October 2020

Reviewed: October 2022

To be reviewed: October 2024

Pupils and Mobile Phones

Under no circumstances will children be permitted to have mobile phones in school.

Adults (including staff) and Mobile Phones

Aim

To protect children from harm by ensuring the appropriate management and use of mobile phones by everyone who comes into contact with the setting.

- To minimise any risks, all personal mobiles, if brought into school, must be placed in the safe provided. If important calls are expected adults may leave their mobile phones on the Headteacher's or Office manager's desk at their own risk.
- All personal mobiles must not be used where children are present, except in the event of a school emergency.
- Personal mobiles may be used in the staff room and office areas at breaktimes.
- Staff are advised to provide their work place contact number to their family members, own children's schools/settings for use in the event of an emergency.
- The setting will not be held responsible for any loss or damage of personal mobile phones. A safe is available which can be padlocked for the safe storage of mobile phones. It is recommended that personal mobile phones are security marked, password protected and insured.
- Visitors, including other professionals, contractors and parents/carers are made aware by signs and verbal reinforcement that they are not to use their mobile phone where children are present.
 - Under no circumstances are images, videos or audio recordings to be made without prior explicit written consent by the designated safeguarding person.